



DATADRILL
COMMUNICATIONS INC.
SEND/RECEIVE. ALWAYS.

DATADRILL COMMUNICATIONS INC. IS A DYNAMIC COMPANY THAT CREATES CUSTOM COMMUNICATION SOLUTIONS FOR ANY GEOGRAPHIC LOCATION. SERVICING VARIOUS OIL AND GAS CLIENTS IN ALL OF THEIR RESPECTIVE SECTORS (DRILLING, COMPLETIONS, PRODUCTION AND CONSTRUCTION); DATADRILL TAKES PRIDE IN THEIR ABILITY TO GET THE JOB DONE SAFELY WITH HIGH CUSTOMER SATISFACTION. DATADRILL IS CURRENTLY SEEKING AN ENTRY LEVEL SHIPPER/RECEIVER.

THE IDEAL CANDIDATE NEEDS THE FOLLOWING SKILLS:

- CAPABLE OF MULTI-TASKING
- A STRONG TEAM PLAYER
- HIGHLY ORGANIZED
- PUNCTUAL
- ATTENTION TO DETAIL

WAREHOUSE OR LOGISTICS EXPERIENCE IS AN ASSET, BUT NOT REQUIRED.

JOB DESCRIPTION:

- RESPONSIBLE FOR OUTGOING SHIPMENTS THROUGH MULTIPLE COURIERS, INCLUDING CROSS-BORDER DOCUMENTATION
- RECEIVING EQUIPMENT FROM FIELD USERS, RESPONSIBLE FOR INVENTORY TRANSFERS AND DOCUMENTATION PROCESSES
- PICKING UP SUPPLIES FOR DATADRILL AND DELIVERING RESOURCES BETWEEN SHOP LOCATIONS
- RECONCILING MONTHLY STATEMENTS AND WORKING WITH MULTIPLE DEPARTMENTS TO ENSURE ACCURACY
- SHIPMENT TRACKING

A LEGAL DRIVER'S LICENSE WITH ZERO DEMERITS IS THE ONLY CONDITION TO THE POSITION. IF YOU BELIEVE YOU ARE AN ELIGIBLE CANDIDATE, PLEASE EMAIL YOUR RESUME TO careers@datadrill.ca. WE THANK ALL APPLICANTS FOR THEIR INTEREST, BUT ONLY THOSE DEEMED SUITABLE FOR THE POSITION WILL BE CONTACTED.